

Privacy policy

www.repanels.com

Privacy Policy

General

This privacy policy ("**Privacy Policy**") covers the processing of your personal data when using our Website and the related services (collectively referred to as the "**Website**"). This processing is carried out by Re Panels 3 SA / NV, trading as Repanels as the data controller, established at Rue du Bois des Hospices 3, 7522 Tournai, Belgium ("**we**", "**us**"), registered with the SME under number 0732.813.521, in accordance with applicable personal data protection legislation.

Our Website uses cookies and similar technologies. Cookies are small text files placed on the hard drive of a device that contain certain information, including sometimes personal data. For more information about the use of cookies on this Website, please read our cookie policy.

This Privacy Policy may be amended from time to time. Such amendments will be communicated via the Website. This Privacy Policy was last updated on **DATE**.

Which data do we process?

When you use the Website, we process your personal data. These data may include:

- 1.
- 2.
- 3.
4. ...

Why and on what basis do we process your data?

- Improving your user experience as a visitor to the Website based on your consent.
- Conducting statistical analyses to improve our Website and/or services, or developing new products or services based on legitimate interest.
- Following up on contact requests submitted through the contact form based on legitimate interest.
- Completing your registration for events, webinars, competitions, etc. based on the agreement.
- In the context of a job application process, we collect CVs based on your consent.

- Including you in our talent pool based on your consent.
- Sending newsletters and updates based on your consent and in the case of a long term customer relationship based on legitimate interest.
- Being able to send downloads based on your consent.
- Follow-up messages based on legitimate interest so that we can proactively keep you informed of developments regarding services we have previously provided to you or have already provided information about.
- To provide you with personalized and efficient information about products and services that you request, either via the Website, email, telephone, or social media channels based on your consent or legitimate interest.
- If necessary, to provide to a financial institution or payment service provider to enable them to comply with their legal obligations.
- To transfer to the police or judicial authorities as evidence of possible crimes or if there are reasonable suspicions of an unlawful act or crime committed by you through your registration with or use of the Website or the services on a legal basis.

In principle, we do not forward any of the personal data that you provide through the Website to social media providers, unless you consent to this.

With who do we share your data?

We do not transmit your personal data in an identifiable manner to third parties unless required for the operation of the Website, except with your explicit consent.

We may engage external processors to provide you with the Website. We ensure that third-party processors may only process your personal data on our written instruction. We guarantee that all external processors are selected with the necessary care so that we can rely on the security and integrity of your personal data.

We may transfer anonymised data to other organisations that may use this data to improve products and services and to organise targeted marketing, presentation, and sale of products and services.

Where do we process your data?

We and our external processors will in principle only process your identifiable personal data within the European Economic Area (hereafter "EEA").

We may transfer your anonymised and/or aggregated data to organisations outside the EEA. If such a transfer takes place, we will ensure that there are appropriate

safeguards to guarantee the security and integrity of your personal data, that all rights regarding personal data that you may enjoy under applicable mandatory law are guaranteed, and that the necessary legal protection mechanism is implemented.

How do we handle your data?

We do our utmost to only process the personal data necessary to achieve the purposes stated in this Privacy Policy. We will process your personal data in a lawful, fair and transparent manner and do our utmost to keep it accurate and up to date.

Your personal data will only be processed for as long as necessary to achieve the purposes stated in this Privacy Policy, or until you withdraw your consent to its processing. Please note that withdrawal of consent may mean that you are no longer able to use the Website in whole or in part. If you have registered with our Website, we will delete your personal data when you delete your profile, unless this is not permitted on the basis of a legal or regulatory obligation or a judicial or administrative order.

We will take appropriate technical and organisational measures to keep your personal data secure against unauthorised access, theft, accidental loss, manipulation or destruction. Access by our staff or the staff of our external processors is only possible on a need-to-know basis and is subject to strict confidentiality obligations. You understand, however, that the care for safety and security only constitutes best-effort obligations, which can never be guaranteed. In no event shall we be liable for damage resulting from the erroneous or unlawful use of your personal data by a third party.

We may process your data in the interest of ourselves, our partners or third parties when your registration with or use of the Website or Services may be considered (a) a violation of the terms and conditions or the intellectual property rights or any other right of a third party, (b) a threat to the security or integrity of the Services, (c) a danger to the Website or systems of ours or our subcontractors as a result of viruses, Trojan horses, spyware, malware, or any other form of malicious code, or (d) in any way illegal or unlawful, discriminatory or offensive.

How long do we retain your data?

Retention periods vary depending on the service provided. We retain your data:

- for as long as necessary for the purposes for which they are collected and processed; for general services such as newsletters or contact forms, this is for as long as necessary to perform the service.
- application data is retained for up to 2 months after the application process. Thereafter, consent may be given to retain the data for up to one year.

- for as long as necessary to comply with our legal, contractual and judicial obligations and to meet our commercial operational activities.

Your rights

Based on applicable law, you have the following rights:

- You have the right to request access to all personal data we process about you. However, requests for access that are manifestly submitted for the purpose of causing inconvenience or harm to us will not be processed.
- You have the right to request that all personal data about you that is incorrect or inaccurate be corrected free of charge.
- You have the right to withdraw your previously given consent for the processing of your personal data. You can withdraw your consent at any time by sending an email to support@repanels.com, or by deleting your profile yourself (if applicable).
- You have the right to request that personal data relating to you be deleted when you withdraw your consent to its processing. You should bear in mind, however, that a request for deletion will be assessed by us in the light of legal or regulatory obligations or administrative or judicial orders that may prevent us from deleting the relevant personal data.
- Instead of deletion, you can also request that we restrict the processing of your personal data.
- You have the right to object to the processing of personal data if you can demonstrate that there are serious and justified reasons relating to particular circumstances that justify such an objection.
- When your personal data is processed on the basis of consent or on the basis of an agreement and the processing is carried out by automated means, you have the right to receive the personal data you have provided to us in a structured, commonly used and machine-readable format and, where technically feasible, you have the right to transmit this data directly to another service provider. The technical feasibility thereof is assessed solely by us.

If you wish to submit a request to exercise one or more of the above-mentioned rights, you can send an email to support@repanels.com. This request must clearly state which right you wish to exercise and why. We will immediately notify you of the receipt of such a request. If the request proves to be well-founded, we will fulfil it as soon as reasonably possible and at the latest within thirty (30) days of receipt of the request. Additional verification of your identity may be requested if necessary.

If you have a complaint about the processing of your personal data, you can always contact us at the email address support@repanels.com.

If you remain unsatisfied with our response, you are free to lodge a complaint with the competent data protection authority, the Belgian Data Protection Authority, Rue de la Presse 35, 1000 Brussels. For more information, visit <https://www.dataprotectionauthority.be>. Dutch Data Protection Authority (Autoriteit Persoonsgegevens), Bezuidenhoutseweg 30, 2594 AV The Hague. For more information, visit <https://autoriteitpersoonsgegevens.nl/>.